

Grand Junction Regional Airport Authority



Date: September 17, 2019

Location:

GRAND JUNCTION REGIONAL AIRPORT
2828 WALKER FIELD DRIVE
GRAND JUNCTION, CO 81506
AIRPORT TERMINAL - 3rd FLOOR CONFERENCE ROOM

Time: 5:15 PM

REGULAR MEETING AGENDA

- I. Call to Order**
- II. Pledge of Allegiance**
- III. Approval of Agenda**
- IV. Commissioner Comments**
- V. Citizens Comments**

The Grand Junction Regional Airport Authority welcomes respectful public comments at its meetings. The Citizens Comment section is open to all individuals that would like to comment. If you wish to speak under the Citizens Comment portion of the agenda, please fill out a comment card prior to the meeting. If you have a written statement for the Board, please have 10 copies available and give them to the Executive Director who will distribute them to the Board. The Board Chairman will indicate when you may come forward and comment. Please state your name for the record. Presentations are limited to **three minutes** and yielding time to others is not permitted. Speakers are to address the Chairman, not each other or the audience, and are expected to conduct themselves in an appropriate manner. The use of abusive or profane language shall not be allowed. No debate or argument between speakers and/or members of the audience shall be permitted.

VI. Consent Agenda

The Consent Agenda is intended to allow the Board to spend its time on the more complex items on the agenda. These items are perceived as non-controversial and can be approved by a single motion. The public or Board Members may ask that an item be removed from the Consent Agenda and be considered individually.

- A. August 20, 2019 Meeting Minutes _____ 1
 - Approval of August 20, 2019 Board Meeting Minutes
- B. Runway Rubber Removal _____ 2
 - Authorize Executive Director to execute \$22,000 quotation from Straight Stripe

for annual removal of rubber build-up on Runway 11/29.

- C. Phase 1 Landside Wayfinding Refurbishment _____ 3
 - Authorize Executive Director to execute \$17,385.84 quotation from Fast Signs for the refurbishment of landside wayfinding signage.
- D. Ground Transportation – Terminal Counter Leases _____ 4
 - Authorize Executive Director to execute lease agreements with Sunshine Taxi and Telluride Express for the terminal counter lease. Lease agreement reflects annual rent revenue of \$1,515 per lease.

VII. Action Items

- A. 27 1/4 Road Construction Administration Contract Amendment _____ 5
 - Approval of the contract amendment to increase the original contract with Mead and Hunt in the amount of \$136,874.47 and authorize the Executive Director to sign. The contract amendment is for additional engineering and construction administration services related to design revisions, additional time required to install shoulders, and additional time required because of inclement weather.
- B. 27 1/4 Road Construction – Change Order _____ 6
 - Approval of the contract change order to increase the original contract with Oldcastle SW Group, Inc. dba United Companies in the amount of \$249,080.75 and authorize the Executive Director to sign. This change order is for two items: 1) Removal of shoulder material and replacement in accordance with new design specifications. 2) Excavate and repair two sections of roadway that have settled due to unexpected subsurface conditions.
- C. IT and Telephone Services Contract _____ 7
 - Award and authorize the Executive Director to sign a new five-year Information Technology and Telephone Services Contract to Sequent Information Systems, LLC.
- D. ARFF/SRE Building Partial Re-roofing Project _____ 8
 - Approval of the total project budget of \$100,000 for the partial re-roof of the ARFF building, including authorizing the Executive Director to sign the construction contract with PNCI in the amount of \$96,997. The remaining project budget represents owner contingency.
- E. Begin Procurement for Airport Administration Building Demolition _____ 9
 - Approval to begin the procurement process for demolition of the Airport Administration Building.
- F. Administration Building Asset Disposal through Public Auction _____ 10
 - Approve disposal of materials and supplies purchased for the construction of the Airport Administration building through public auction on September 28, 2019.

- G. C P Auction Sales Contract _____ 11
- Authorize Executive Director to sign C P Auction Sale Contract for September 28, 2019 public auction. Contract includes 25% commission of total sale, \$1,000 in advertising, and \$700 in subcontracted labor for loading purchased assets follow the auction.
- H. Dan Reimer Engagement Letter _____ 12
- Authorize Executive Director to sign engagement letter with Dan Reimer for professional services in reviewing and drafting airline lease agreements and rules and regulations. Cost for services not-to-exceed \$20,500.

VIII. Staff Reports

- A. Director's Report (Angela Padalecki)
- B. Operations Report (Mark Papko)
- C. Finance and Activity Report (Sarah Menge) _____ 13
- D. Facilities Report (Ben Peck)
- E. Project Report (Eric Trinklein)

IX. Any other business which may come before the Board

X. Executive Session

Executive session to conduct a conference with the Executive Director and General Counsel for the purpose of discussing the Airport's purchase, lease, transfer or sale of real property; determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators pursuant to CRS 24-6-402(4)(a) regarding the Sky Adventures Building.

XI. Adjournment